

Privacy Policy

Friends of the River Almond Walkway (FRAW) is committed to protecting your personal information in accordance with the General Data Protection Regulation 2016/679.

The Trustees of FRAW will be "controllers" of the personal information that you provide and this notice explains how that information is used.

FRAW was formed in 2012 and became a Scottish Registered Charity in 2014. FRAW's Constitution states that its purpose is to improve, promote and enhance the heritage and the natural environment of the River Almond Walkway. FRAW works closely with the Natural Heritage Service within Parks, Greenspaces and Cemeteries within City of Edinburgh Council.

We recognise your data is important and as such we will process and store it safely and securely.

Data is stored and processed to enable communication with our members, including

- the distribution of newsletters
- provision of information about work parties and other activities
- provision of information about items of local interest which the committee feels may be relevant
- invitations to our Annual General Meeting and other public meetings

Wherever possible, we will communicate by email, using the bcc (blind carbon) option. If email communication is not possible, we may send printed information.

Data is stored on a password protected electronic database accessible only to our Secretary, Membership Secretary and Treasurer.

No personal data is available via the FRAW website or wider Internet and therefore is not subject to any analytical tools nor do we collect any information via electronic 'cookies'.

We collect and store your name, address, postcode, email address, telephone number and whether or not you have elected to Gift Aid your subscription and any donations. Where you have provided it, we also collect and store this information for other members of your household. When you consent to us holding collecting and storing this data, we assume this consent extends to household members as well.

Data required for Gift Ad purposes will be shared with HMRC, this includes name, house name/number, postcode.

Other than HMRC, we do not share your data with any other individual or organisation outside FRAW and no one else has access to your personal information.

If you wish to view, amend or delete your data, please contact our Membership Secretary <u>friendsoftheriveralmondwalkway@gmail.com</u>.

This Privacy Notice will be reviewed by the FRAW Committee annually.